

Specimen Application Form
District Secretariat / Kachcheri-Batticaloa
Registration of Contractors -2017

01.Name of Contractor/Construction.....

02.Office Address: :.....

03.Telephone No:.....Fax No.....Mobile No:.....

04.Receipt Number and date of Payment made :.....

05. If the contractor has already registered with CIDA indicate the field of specialization and the Grade
(Copy of the VAT registration & CIDA registration should be annexed)

Building Grade Highways Grade

Bridge Grade Water Supply & Drainage Grade

Irrigation Grade

06. Nature of Organization

Sole Proprietor Partnership

Public Ltd, Liability Company Statutory Body

07. Business Registration Number:.....(Copy of the Certificate should be annexed)

08.Particulars related to the credit facility :.....(Maximum credit limitation and period)

09.Name of the Bank & Bank Account Numbers.....

10.Declaration by the Applicant:.....

I declare and affirm that the particulars given above are true and correct to the best of my knowledge And I further affirm and declare to accept and abide by the conditions laid down in the newspaper for the Registration of Suppliers /Service Providers and to other conditions given by the District Secretariat pertaining to each work before entering into the said agreement .In addition to that ,I declare and affirm that I will abide by all matters imposed relevant to tax by the Government from time to time.

Signature of Applicant & Official Stamp:

Date

A – PERSONAL RESOURCES

A1. PROFESSIONAL STAFF – Regular/ In-house staff only

Name	Field of Specialty	NIC Number	Members EPF No	Professional Qualification and Membership Number
a. Chartered Engineer with 15 years Experience 1. 2.
b. Chartered Engineer with 10 years Experience 1. 2.
c. Technical Officers with NDT or NCT with 05 Years Experience 1. 2.
d. Quantity Surveyor e. 1..... 2.....
f. Supervisor 1. 2.

H- Construction work performed during last 05 years

Year (In the Descending order)	Turnover (Construction only)
Total	

I – The largest Construction contract completed during the last 05 years

Field of Specialty	Final Contract Value	Year Completed	Project Location

J- Work-in-hand

Client	Description of Contract	Contract Amount

K – Schedule of plant and Equipment owned by the Constructor

Documents to be attached

- V. The certificate of Registration issued by the Commissioner of Motor Traffic and the valid revenue license
- W. An affidavit from owner
- X. Fitness Certificate
- A The serviceability and a ownership of the plant and equipment should be certified by a chartered mechanical Engineer and the AGA/ Divisional Secretary depending on the type of the plant

Equipment Description	Registration No/ Serial No	Capacity	Date of purchase

Certification

I/ we hereby certify that the information provided in this application including annexure and supporting documents are true and accurate as at this date. I/ We am/are aware in the event that any information given is found to be incorrect or that relevant information is with-held, my/our application will be automatically disqualified in addition to any further action EPC may decide to take.

Signature:

Name of authorized person:

Designation/ Title :

Date of Application: